



**Karen A. Stukel**  
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## **Laredo Remote Access Application**

### *Subscription to online Real Estate Records*

The Will County Recorder of Deeds agrees to furnish online access to real estate records on file in the Recorder's office. The index of records is available back to 1965. Documents are recorded on the date presented or the next day, but documents sent in the mail may take several days to reach our office.

The index is not construed to be true or complete. It is a working index designed to be modified and corrected when necessary. Customers will receive notice of any scheduled computer upgrades or outages that may affect customer's access to Laredo.

The customer agrees to refrain from selling copies of this database or images to any third party. If copies of images are given out, the customer agrees to explain either verbally or in writing the source of the document copied.

Either party, upon reconciliation of any money owed by customer, may terminate this agreement. A written cancellation of this agreement will need to be filed with the Recorder.

The subscriber may change their plan; however, changes to the plan must be made in writing no later than the 5<sup>th</sup> day of the month for changes to be effective for that month. Changes made after the 5<sup>th</sup> of the month will take effect the following month.

The customer will need to select from the following plans which remote access plan(s) they would like to subscribe to. A user name and password will need to be set up with the Recorder's office in order to establish Laredo access.

The subscriber will receive an invoice for the previous month's usage that will include monthly minutes, prints and any overage minutes from selected plan. Checks, Cash and Escrow will be acceptable forms of payment for Laredo subscriptions and prints and payments will be remitted to the Will County Recorder's Office within 30 days of invoice. Once the application has been processed by the Will County Recorder's office, you will receive an email verification that your account has been set up and Laredo installation instructions.

Please return this completed form to the address above, Attention: Peggy Gower or email it to Peggy at [pgower@willcountyillinois.com](mailto:pgower@willcountyillinois.com)

**\*\*\*Please PRINT clearly when filling out all fields on page 2 of this application.**

**\*\*\*All fields MUST be completed or the request will be rejected.**

**\*\*\*Usernames and passwords cannot have any spaces and or characters. It must be alpha and/or numeric only, not case sensitive. Passwords must be at least 6 characters but no more than 20 characters.**

**\*\*\*Please allow 5 business days for processing. Once this application has been processed by the Will County Recorder's office, you will receive an *emailed* verification that your account(s) has been setup. This notification will also include installation instructions.**

**Will County, IL Laredo Subscriber Information**

**All fields MUST be completed or application will be rejected**

Contact Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Name of Company: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Billing Email Address: \_\_\_\_\_

<u>Plan Selection</u>	<u>Employee Name &amp; Email Address</u>	<u>User Name</u>	<u>Password</u>

**Will County Laredo Plan Pricing:**

<b>Plan A:</b>	<b>0-250 minutes:</b>	<b>\$75.00/month</b>	<b>.25 per minute overage**</b>
<b>Plan B:</b>	<b>251-500 minutes:</b>	<b>\$125.00/month</b>	<b>.23 per minute overage**</b>
<b>Plan C:</b>	<b>501-1000 minutes:</b>	<b>\$195.00/month</b>	<b>.18 per minute overage**</b>
<b>Plan D:</b>	<b>1001-2000 minutes:</b>	<b>\$295.00/month</b>	<b>.15 per minute overage**</b>
<b>Plan E:</b>	<b>Unlimited minutes:</b>	<b>\$400.00/month</b>	

**\*\*per minute charge for each minute over the accepted plan**

**\*\*Remote print copy fees are \$0.25/page printed**

Subscriber agrees to promptly notify in writing the Will County Recorder’s office of any changes in staffing that affects the assignment of Laredo passwords. Subscriber understands that by entering into this Agreement, the Subscriber is responsible for all minutes accrued by its identified users. The Subscriber agrees to promptly remove employees who are no longer authorized to be users by notifying the Will County Recorder’s office with the name of the employee and the password. New passwords can be assigned to that profile when written notification has been provided to the Will County Recorder’s office. The subscriber is responsible for all charges incurred by their assigned Laredo username and passwords.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
*Customer*

Signed \_\_\_\_\_ Date \_\_\_\_\_  
*Will County Recorder*